



Engaging communities. Empowering individuals.

**Action Pathways, Inc.
Job Vacancy Announcement**

Title	Type	Date Opened
Summer Youth Employment Program	Temporary Part Time/Non Exempt (8 weeks)	05/23/2019
Department/Location	Entry	Closing Date
CSBG/321 Dick Street	\$7.25 per hour	OPENED UNTIL FILLED

***Revision 5/23/19**

Required Education and Experience
Be a least 15 to 17 years old and reside in Cumberland County.
*Conditions of Employment
Background check with state and Federal law enforcement agency required. Selected applicant must submit to a post offer substance abuse screening test and receive a negative result for the use of drugs and alcohol as specified in agency policies. Must submit and receive negative results for random testing of same. Action Pathways, Inc. is an “at-will” employer. Either the employee or Action Pathways, Inc. may terminate the employment arrangement at any time, with or without cause. Management has the exclusive right to alter this job description at any time without notice. The job description or announcement is not an employment agreement or contract.
General Duties and Responsibilities
Provides jobs and workplace readiness skills to young people who often lack the skills required to obtain employment and succeed in the workplace and abilities on their resumes. <ul style="list-style-type: none"> • Reside in Cumberland County or Sampson County • Adhere to all programs policies and procedures. ▪ Commit to the duration of the program. ▪ Complete the screening procedure. ▪ Attend all trainings as required. ▪ Household income must be below 125% of DHHS Poverty Guidelines.
Screening Procedures and *Knowledge
<ul style="list-style-type: none"> • Complete SYEP application. • Will be subject to a drug screen (parent must accompany youth to the screening) • If selected, complete interview as scheduled • Provide all documents as required (TBD). Examples: photo identification and establishes employment authorization. • Attend orientation/training • *Youth Employment Certificate completed.
How to Apply:
Applications may be obtained at Action Pathways, Inc., 316 Green Street, Fayetteville, NC or download an employment application at www.actionpathways.ngo . Applications and resumes must be received by 4:00 pm on the application closing date listed in the announcement. Please direct all applications to the attention of the Human Resource Department.
<p align="center">“An Equal Opportunity Employer”</p> <p align="center">Action Pathways, Inc. hires only United States citizens and lawfully authorized aliens who are in compliance with the Immigration Reform and Control Act.</p>